



CME Planning Worksheet

Linking Gaps to Needs to Objectives to Outcomes – this worksheet will help you develop activity proposal

Program Purpose

Describe briefly the goal, purpose, or intent of this activity.

Use additional pages if needed. The purpose of this form is to link each gap identified to need for this education to each objective to the outcome to be measured.

<p>Gap Analysis Why are you doing this program? Identify gaps in clinical practice or knowledge of intended audience.(this must be specific, i.e. community oncologists, hospitalists, etc) (put one gap per block)</p>	<p>Needs Assessment List identified needs and how they were measured or determined based upon the gaps identified. (link each need to a specific gap)</p>	<p>Program Objectives What do you want clinicians to be able to do in their practice as a result of this learning experience? List behavioral objectives that can be linked to the identified needs and measured (ie, change in competence, practice, patient health, etc).(put only one objective per block and must relate to need)</p>	<p>Program Outcomes How will you know if your program makes a difference or helps change knowledge, clinician behavior, or patient health status? Describe 1) what outcomes you intend to measure and 2) how you will measure them. (each outcome measurement must relate to an individual objective)</p>